

Policy declaration pages needed HOME:

- Home, condo, tenant and secondary residences
- Rental properties

Information needed for HOME quotes:

Year Built _____

Living Area Square Footage _____

How many stories is your home? _____

Is your home on level ground or hillside/slope? LEVEL GROUND HILLSIDE/SLOPE

How many household residents? _____

How many rooms in the home? _____

Kitchen – (builders grade, semi-custom, custom) Please advise _____

Bathrooms– (builders grade, semi-custom, custom) Please advise _____

How many bathrooms – are they? FULL ½ ¾

Exterior of home – (i.e. wood sided etc) _____

Roof – Type _____ Age (years) _____

Interior walls & ceilings (i.e. drywall, textured, etc) _____

Interior wall finish (i.e. paint, wallpaper, etc) _____

Floors (to total 100%) i.e. hardwood, carpet, laminate, vinyl. Etc _____

Primary Heat Source _____

If heat source is electric, type (i.e.) BASEBOARD CADET CEILING WALL FURNACE

Secondary Heat Source: WOOD PELLET STOVE If so, was it installed by licensed contractor? YES NO

Garage? ATTACHED DETACHED – How many cars? _____

Any detached structures on same property lot. YES NO

If yes:

- Shop square footage _____
- Storage square footage _____
- Garage square footage _____
- Other square footage _____

Any decks – If so, square footage _____

Any pools, Jacuzzis, etc. YES NO

Any animals in the household YES NO (if canine provide breed and advise of any bite history) _____

Any business conducted on home premise? YES NO

How close is the fire hydrant to the home i.e. 500, 750" etc. _____

How far is the home from the nearest Fire Department _____

Is Insurance premium escrowed (paid by mortgage lender) _____

Is the mortgage clause noted on the policy declaration the present mortgage lender? _____

UPDATES – WIRING, HEATING, PLUMBING, ELECTRICAL, EXTERIOR PAINTING

Were updates partial or complete ; provide year of update_____

Home Security and Safety – Do you have any or all of the following?

- Dead Bolt Locks YES NO
- Smoke detectors YES NO
- Fire extinguisher YES NO
- Monitored Burglar or Fire Security (i.e ADT, Brinks)_____

We will need photos of the home showing front/back and roof, other structures – photos may be e-mailed

Regarding your personal property, do you own any high value items not limited to but including jewelry, silverware, firearms? YES NO

Policy declaration pages needed AUTO:

- Auto
- Watercraft
- Toys (ATV, Jet Ski, Snow Mobile, Boat, Trailer/Motorhome)
- Motorcycle
- Classic Car

Information needed for AUTO quotes:

1. Vehicle ID (VIN) numbers required (17 characters; combination of numbers and letters)_____
2. Is there a lien holder for your vehicle? If so, who is the lien holder?_____
3. How is vehicle used – if used for commute – provide one-way commute mileage_____
4. Are any of the household vehicles used for business? YES NO
5. Do you own any “classic cars”? YES NO

Need first named insured’s DOB and SS #

Need all other household members **full names & DOB**

Need ODL FOR ALL LICENSED OPERATORS in household.

If any other household licensed operator is insured elsewhere, **we still need their DOB, ODL and who their carrier is.**

Any driving history in the past three years **(citations and/or accidents whether at-fault or not-at-fault)**

YOUNG DRIVERS-If you have any young drivers in the household who are full time students, , please let us know if they have a GPA of 3.0 or better.

Please also provide a copy of the Certificate of Completion if your young driver completed the “behind the wheel” Driver’s Training.

****If you have a young driver in your household who is a “permitted” operator. Please provide their permit number****

Policy declaration pages needed PERSONAL UMBRELLA:

- Excess/Liability (aka Personal Umbrella)